



SOCIALLY NECESSARY SERVICES TOOL
Chafee Youth Transitioning Program:
Transitional Living Placement- Pre-placement Activities
(500)

Provider:		Provider's Consumer ID:	
Consumer FACTS #:		Consumer Medicaid #:	
Review Date:		Reviewer Name:	
Consumer Name:			

Purpose: The *Review Tool* is a part of an integrative review process that evaluates/assesses technical compliance and the administrative application of Socially Necessary Services (SNS) by contracted providers. The *Review Tool* is a resource utilized to further enhance the collaborative efforts of the Bureau for Children and Families (BCF), APS Healthcare, and the SNS provider community in the delivery of quality services. The *Review Process* is applicable to **all** SNS providers and all BCF case types.

1.	For the period under review does the service meet Admission Criteria? <ul style="list-style-type: none"> • Youth completed Ansell-Casey within 30 days of placement? • Did service begin 30 days before placement occurred? 	3	0		
2.	For the period under review does the service being provided meet the service definition? <ul style="list-style-type: none"> • Service plan must indicate purpose and dictate exact behaviors/objectives/goals to be monitored via face-to-face and/ or phone calls 	3	0		
3.	Is there a copy of the referral for this service in the record?	1	0		
4.	During the period under review does the documentation support service inclusions are being met? <ul style="list-style-type: none"> • Assistance with housing, employment, education and economical needs • Support, monitoring, on-going case work, adult life skills, crisis response, transportation • contact/ visits, medical/ behavioral health/ community resource linkage 	6	1	0	
5.	During period under review is the service provided appropriate to meet identified needs based on the Ansell-Casey?	1	0		
6.	During the period under review is there sufficient documentation to support the frequency/intensity/ duration of services?	6	3	0	
7.	During the period under review is there documentation of efforts to link the consumer(s) to natural supports and/ or other community resources for newly impending unmet needs? <ul style="list-style-type: none"> ○ (financial aid counseling, tutoring, computer skill sets, driving lessons, medical assistance, tuition waivers)? 	3	0		
8.	During the period under review, is there ongoing documentation that supports the youth are achieving original service plan goals (independence: skill sets, education, employment, housing, self preservation skills, keeping appointments)	6	0		

9.	<p>During the period under review are all records/ monthly summaries of the services kept and signed by appropriately licensed/credentialed staff?</p> <ul style="list-style-type: none"> • identified needs/ services to address impending/unmet needs • how service is reducing/enhancing deficits in behaviors/conditions • examples of barriers and/or progression towards goals • level of youth's participation • monthly summaries completed and transmitted to appropriate DHHR worker by the 10th of the following month • copy of youth's 40 hours of planned weekly activity • copy of youth's monthly budget submitted 	6	3	1	0
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